

# Guidelines for Grants

## The following organisations will be considered

- Jewish Education
- The Training and Support of Rabbis
- Support for the bereaved
- Support of the Terminally ill (e.g. AIDS)
- Projects of benefit to the Jewish community
- One off "seed money" to help things get started in individual Synagogues.
- To make a contribution to general community services for the bereaved, when they cover the broad spectrum of affiliation.
- The training and accommodation of Tahara groups.
- To bury uninsured needy individuals in exceptional circumstances, and at the discretion of the Chairman and the Grants Committee. This could include provision of a simple stone.
- Appropriate bereavement groups.
- Humanitarian aid in special circumstances.

## The following applications deemed ineligible

- Grants should not be given to trust funds for undefined purposes. It should be noted that the Leo Baeck College Welfare Fund is considered to have a defined purpose, although its recipients cannot be named. Therefore, individual students should not be sponsored.
- Grants will not be made to individuals for their personal needs.
- Grants will not normally be given to large appeals where the grant would make no impact on the outcome. It is noted here that donations **have previously** been made to large humanitarian appeals in special circumstances.

It has been the policy of the Sub-Committee not to propose grants to individual Synagogues for services which a Synagogue could and should be expected to provide for its members within the subscription levied.

## Process for considering grants

Applications should be sent to the office prior to the deadline (31st January – to be revised?)

The grants committee will meet at least 2 weeks prior to the Governors meeting in April. No member of the grants committee should have any interest in the grants proposed. There should be at least 3 members of the committee present at the meeting.

The total amount of money available in that year for grants will be notified to the committee by the Treasurer before 24th March.

Prior to the meeting the Chair will request any documentation missing e.g. accounts from the applicant. Any applications received after the closing date will be refused.

The office will distribute applications and relevant documents to the members of the committee at least one week prior to the meeting.

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At the meeting, each application is studied in detail. Items considered are:

- an analysis of the accounts of the grant applicant to identify where their funding comes from and their general financial position.
- a consideration of whether the overall application complies with the guidelines.
- whether the project proposed is considered to be in line with the objects of the JJBS.
- whether the project is considered to have a reasonable chance of success.
- for larger applications, consideration will be given to a grant for specific items towards a larger project e.g. benches.
- monies will be apportioned up to the amount designated for that year.

It is recognised that some organisations will apply each year and although the JJBS does not wish to provide the core funding for any body, each application will be considered on its merits in that individual year and there is no general prohibition from on-going funding.

The final list is given to the office to circulate at least one week prior to the Governors meeting.

The list is presented to the Governors for approval at the April meeting. Once approved, cheques are sent out with a copy of the guidelines and a request to have the donation acknowledged in the recipient organizations accounts.

It is the responsibility of the JJBS Synagogue representative, to ensure that their Synagogue advertises the availability of JJBS grants and the criteria we use to allocate these grants.